

# Syllabus

**Code:** ENGL 122 **Title:** English Composition: Writing and Research

**Institute:** Humanities **Department:** English

**Course Description:** This course teaches techniques and strategies for conducting research and for writing effectively on a range of subjects. Students learn to compose and revise convincing papers using critical thinking skills and information they find to support an assertion or position. An understanding of proper documentation style and other practices that support ethical scholarship will be demonstrated as students uphold the values of an academic community in their research and their writing.

**Prerequisites:** A grade of "C" or better in English 121.

**Corequisites:**

**Prerequisites or Corequisites:**

**Credits:** 3

**Lecture Hours:** 3

**Lab/Studio Hours:**

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## **Required Textbook/Materials:**

Textbooks and supplies to be determined by the instructor.

## **Additional Time Requirements:**

For information on Brookdale's policy on credit hour requirements and outside class student work refer to [Academic Credit Hour Policy](#).

## **Course Learning Outcomes:**

Upon completion of this course, students will be able to:

- Demonstrate proficiency in navigating library databases and identifying high-quality sources of information (IL)
- Evaluate and analyze a variety of sources in order to synthesize and present information (IL), (C)
- Compose and revise papers that are focused, well-organized, and grammatically clear (C)
- Understand the rhetorical practices that define ethical scholarship by approaching topics with an awareness of bias, effectively addressing other viewpoints, and accurately documenting sources (C), (E)

*Learning Outcome(s) support the following General Education Knowledge Areas:*

- (C) Communications
- (E) Ethical Dimension
- (IL) Information Literacy

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## **Grading Standard:**

Final grades will reflect the quality of papers produced during the term, the completion of all assignments, and the degree and quality of the student's class participation. Students should consult with their instructors regarding their grades and progress in the course. Course grades are determined by: student grades for papers, student classwork, homework, and attendance.

Numerical grades correspond to letter grading as follows:

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	70-76
D	60-69
F	59 or less

## **Evaluation**

To receive a passing grade in ENGL 122 students must meet the Course Learning Outcomes as stated on page one of the syllabus and satisfy any other requirements listed on the individual instructor's addendum.

## **Course Content:**

Topics for student essays will vary in each course section and will be determined by the instructor.

Students will:

- Develop the skills of finding and evaluating information by doing research.
- Develop the skills of critical thinking through further analysis, evaluation and synthesis of information.
- Assert and effectively support clear and arguable theses.
- Examine ethical issues and opposing viewpoints, analyze their complexity, and conduct an informed investigation of supporting material.
- Engage in ethical scholarship through discussions and exercises on plagiarism and academic discourse.
- Understand the need for ethical conduct in traditional and electronic forums.
- Use proper documentation format.
- Produce revised papers that demonstrate the writer's growth and skill.

## **Department Policies:**

### **Attendance**

Attendance is integral to student success in this course and impacts the final grade. Students are expected to participate in discussions, workshops, and related class work. It is of the utmost importance that students make an effort to attend every class.

Please review your individual instructor's addendum for specific information and clarification regarding the attendance policy.

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## **Academic Dishonesty/Plagiarism**

In an academic community, nothing is taken more seriously than intellectual honesty. As a Brookdale student and member of the community of scholars, students must take responsibility for their own work and refrain from taking credit for someone else's intellectual property. Intentionally submitting the work of another in a way that represents it as one's own constitutes plagiarism. This can result in the student's grade being lowered, failure of the course, and/or reporting to the appropriate academic officer.

## **Submission of Work**

Students are expected to meet all deadlines and due dates for assignments. Instructors are under no obligation to accept late work.

## **Behavior**

Students must act in a manner appropriate to a college classroom. Any behavior that interferes with other students' ability to do their work will not be tolerated.

## **Computers & Computer Access**

Computers are used to help facilitate the writing process. Intentional misuse or mistreatment is strictly forbidden. Computers are available for student use outside the classroom in the Bankier Library and The Writing Center (LAH118).

## **College Policies:**

As an academic institution, Brookdale facilitates the free exchange of ideas, upholds the virtues of civil discourse, and honors diverse perspectives informed by credible sources. Our College values all students and strives for inclusion and safety regardless of a student's disability, age, sex, gender identity, sexual orientation, race, ethnicity, country of origin, immigration status, religious affiliation, political orientation, socioeconomic standing, and veteran status. For additional information, support services, and engagement opportunities, please visit [www.brookdalecc.edu/support](http://www.brookdalecc.edu/support).

For information regarding:

- ◆ Brookdale's Academic Integrity Code
- ◆ Student Conduct Code
- ◆ Student Grade Appeal Process

Please refer to the [BCC STUDENT HANDBOOK AND BCC CATALOG](#).

## **NOTIFICATION FOR STUDENTS WITH DISABILITIES:**

Brookdale Community College offers reasonable accommodations and/or services to persons with disabilities. Students with disabilities who wish to self-identify must contact the Disabilities Services Office at 732-224-2730 (voice) or 732-842-4211 (TTY) to provide appropriate documentation of the disability, and request specific accommodations or services. If a student qualifies, reasonable accommodations and/or services, which are appropriate for the college level and are recommended in the documentation, can be approved.

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## **ADDITIONAL SUPPORT/LABS:**

See the Tutoring Center for information <https://www.brookdalecc.edu/academic-tutoring/tutoring-center/>.

## **Writing Center**

At the Writing Center, students can work one-on-one with an academic tutor at any stage of the writing process, from drafting, to revision, to proofreading. Writing Center appointments can help students clarify their main points, incorporate feedback, and address grammar and mechanical issues in the context of their own writing.

The Writing Center is located on the Lincroft campus in Room 118 Larrison Hall (732-224-2941). Hours are posted on the Writing Center website.

Academic tutors are also available at the Eastern Monmouth Higher Education Center at Neptune, Northern Monmouth Higher Education Center at Hazlet, Long Branch Higher Education Center, NJ Coastal Community and Higher Education Center at Wall, and Western Monmouth Higher Education Center at Freehold.

Writing Center appointments are one half-hour in length and are scheduled on-line:  
<http://tutortrac.brookdalecc.edu/TracWeb40/Default.html>.

Detailed TutorTrac instructions are available in the Writing Center and on the Writing Center webpage.

## **MENTAL HEALTH:**

- Mental Health Crisis Support: From a campus phone, dial 5555 or 732-224-2329 from an external line; off-hours calls will be forwarded to BCC police (2222 from a campus phone)
- Psychological Counseling Services: 732-224-2986 (to schedule an appointment during regular hours)

*The syllabus is intended to give student guidance in what may be covered during the semester and will be followed as closely as possible. However, the faculty member reserves the right to modify, supplement, and make changes as the need arises.*